

Minutes of Full Council Meeting held on Monday 6th January 2020

Present: Councillor, St J Greenhough (Chair)

Councillors K McKay, T Threlfall, Mrs L Willis, Mrs N Griffiths, Mrs F Craig-Wilson, T Fiddler, Mrs N Whalley, Mrs C Thomas, Mrs P Mulholland, Mrs D Plant and J Graham.

1) To accept Apologies for Absence.

None.

2) Open Forum

Police

The Police did not attend the meeting. The Clerk read out the Crime report for December 2019.

Public participation

Several members of the public raised concerns about motorists speeding along Marquis Drive. They requested support from the council and asked if it would be possible to monitor the situation with a view to implementing some kind of traffic calming system.

CC P Rigby agreed to bring it to the attention of LCC highways and requested that, the members of the public send him an email with the problem details so he can pass it on to the correct persons/department.

The Clerk gave CC P Rigby an update on the drains and flooding on Segar Drive, he has arranged for the drains to be cleaned as a gesture of good will from the council.

3) To record Declaration of interest from members in any item to be discussed.

All councillors, as landlords of Croft Butts lane allotments, declared an interest in item 9 – To receive an update on the issue relating to a tenant.

4) To read and approve the minutes of:-

a) The Parish Council meeting held on Wednesday 4th December 2019

b) The Planning meeting held on Monday 9th December 2019

It was resolved that the above mentioned minutes, previously circulated, be approved.

5) To review the Clerk's report

The contents were noted.

6) Finance

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk. See Appendix A

b) Monthly budget statements

The monthly budget statements were noted – See Appendix B

c) To review the salaries of the Administration staff.

It was resolved to approve a 2% increase of the salaries of the Administration staff.

It was further resolved that N Bibby should receive the final increment of the scale.

d) To review the Contracts for the Open Spaces Contractors.

It was resolved to give the contractors a cost of living raise of 2%

7) To review the Tree Lighting and Carol Service procedures

The procedure was discussed. It was agreed to put this item on the Open Spaces committee agenda.

8) To consider what action to take regarding graffiti on the BT green boxes.

It was agreed to clean the graffiti from the youth center and monitor on CCTV.
It was further agreed to refer the issue to the Parish Liaison Meeting.

9) To receive an update on the issue relating to a tenant on the Croft Butts lane allotments

An update was gave on the correspondence between the Clerk and the Tennent. The Council members resolved unanimously to terminate the Tennent's contract.

10) To receive updates from the Chairman of the Committees.

None

11) To receive an update from meetings held with other Organisations and Bodies

None

12) To receive an update from the FBC Councillors.

None

13) To agree the date of the next meeting

It was resolved that the next meeting will be held on Monday 3rd February 2020.

Signed...St. J Greenhough, Chairman.....

Date.....03/02/2020.....

Appendix A

Freckleton Parish Council					
Schedule of payments December '19					
		Cheque No.	£	VAT	Net of VAT
Precept Account					
01/12/2019	Salary & Expenses December 2018	BACS	£2,227.18		£2,227.18
08/12/2019	ICO - renewal fee	D/D	£35.00		£35.00
10/12/2019	Freeola - web-site rental	D/D	£13.86	£2.31	£11.55
04/12/2019	In Trak - PA system for Carol service	BACS	£324.00	£54.00	£270.00
16/12/2019	BT internet	DD	£43.19	£7.20	£35.99
Open Spaces					
04/12/2019	Golden leaf - Bedding out	BACS	1000		1000
04/12/2019	M & A Haselden - litter picking & watering	BACS	679.99		679.99
04/12/2019	M & A Haselden - grass cutting	BACS	1509.15		1509.15
04/12/2019	M & A Haselden - Clean AWS area	BACS	£750.00		£750.00
08/12/2019	Scottish power - electricity charges	D/D	£31.60	£1.50	£30.10
10/12/2019	Bowling club - donation towards green repair	Cheque	-£1,299.44		-£1,299.44
17/12/2019	FIB - donation towards plaques	cheque	-£455.74		-£455.74
16/12/2019	Sign of the Times - Plaques for FIB	BACS	£546.89	£91.15	£455.74
01/12/2019	Sandersons - Clear drains at Bush Lane	BACS	£390.00	£65.00	£325.00
01/12/2019	Snape & Hunter - Repair wall	BACS	£500.00		£500.00
04/12/2019	Woodys - Materials	BACS	£242.59	£40.43	£202.16
04/12/2019	Eon - recut out on car park	BACS	£274.80	£45.80	£229.00
04/12/2019	Danvic Turf - repair to bowling green	BACS	£1,537.33	£237.89	£1,299.44
18/12/2019	Threlfall Electric - Repair to lights at cenotaph & Tom C	BACS	£228.60	£38.10	£190.50
Allotments					
Community Development Account					
30/11/2019	NatWest - Interest	D/P	-£3.08		-£3.08
29/11/2019	Nationwide - interest	D/P	-£32.92		-£32.92
VAT					
Total					
			£8,543.00	£583.38	£7,959.62

Appendix B

Freckleton Parish Council					
Precept Account December '19					
Budget		Expenditure		Balance	Percentage
Headings	Allocation	December '19	To date	Outstanding	used
Wages & Expenses	£27,000	£2,227	£19,903	£7,097	74%
Insurance	£4,500		£4,246	£254	94%
Stationery & web-site rental	£800	£48	£731	£69	91%
Audit fee	£524		£500	£24	95%
Chair Allow	£100		£100		100%
Training	£100			£100	
Civic functions - Remembrance, carol services,	£750	£305	£956	-£206	127%
Election	£200		£200		
Reserve					
equipment	£400		£14	£387	3%
Grants	£500		£500		100%
Section137	£750		£750		100%
Open Spaces Account					
Grass cutting	£19,100	£1,509	£14,086	£5,014	74%
Bedding out & Shrubberies	£19,950	£1,000	£17,537	£2,413	88%
Litter & Watering	£9,000	£680	£5,908	£3,092	66%
Maintaining Buildings	£5,500	£1,872	£6,941	-£1,441	126%
Organisations	£11,725	£325	£7,187	£4,538	61%
Electric & rates	£2,850	£30	£2,110	£740	74%
Total	£103,749	£7,996	£81,668	£22,081	79%
Other Accounts December '19					
Account	Opening Bal	Income	Expenditure	Balance	
Croft Butts lane Allotments		£650	£539	£111	
Bush lane Allotments		£1,200	£378	£822	
Allotment - refurbishment	£35,000			£35,000	
Community Development	£44,730	£24,863	£29,502	£40,091	
Memorial park					
Depreciation fund (car park, etc.)	£19,933			£19,933	
Open Spaces	£18,953			£18,953	
VAT		£9,919	£10,641	-£722	
Total	£118,616	£36,632	£41,060	£114,188	